



Ash Villa School

ADMISSIONS POLICY

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This policy is due for review: Autumn Term 2017-18

Member of staff responsible for policy: Leigh Bentley, Headteacher

Approved by the school's Governing Body:

Signed: [Signature] Chair of Governors

Dated: 22 Jan 17

Signed: [Signature] Headteacher

Dated: 24.1.17

Admissions Policy

Admission to Ash Villa School can only take place for young people who have been admitted to the Ash Villa Inpatient Unit for a period of assessment and/or treatment in relation to mental health issues.

Ash Villa School cannot admit any young person who is not an inpatient and will remove the young person from roll when they are discharged from the inpatient unit. There is no provision for a young person to remain on the school roll following discharge from the inpatient unit in any circumstances.

Young people can be admitted to the Inpatient Unit in two ways; either as a planned admission through the NHS referral procedures or, as an emergency admission, following sudden presentation in the community of mental health issues requiring inpatient care.

For all young people admitted to the Inpatient Unit the protocol is for an initial meeting to be held, and commencement of attendance to take place, on the school day following admission. In some cases, where appropriate and at the Headteacher's discretion, this may take place sooner, i.e. on the day of admission. Exceptions to this will be when a young person is too unwell to commence attendance or does not have Section 17 leave (if on a Section).

Ash Villa School provides a continuity of education for all young people who are attending other educational provision at point of admission. This involves the school liaising with the main educational provider to ensure that work is provided for the young person. For young people on the roll of an educational provider at point of admission Ash Villa School acts as the subsidiary school for the duration of the admission, providing support with work (although young people can also access the Ash Villa School curriculum).

For those young people who are not in education at point of admission Ash Villa School becomes their main school for the duration of the admission. For those young people who are not in current education Ash Villa School will seek to establish

routines and engagement in educational content offered through the school's curriculum. The school will also look to provide support prior to discharge in identifying potential future pathways for the young person to follow and liaise with these prior to the young person's discharge.

Ash Villa School provides educational support for all young people on the Inpatient Unit from Key Stage 3 to 5. The school offers full-time provision for all the young people but recognises that flexibility may be required and consults on a daily basis with the medical professionals regarding whether young people are medically fit to attend school.

Some young people will be admitted to Ash Villa School but also continue to attend, or begin reintegration back to, their main educational provider or commence attendance at a new provision. The school will liaise with the medical team and main educational provider to ensure an appropriate level of support is in place for any attendance at educational provision off-site.

